

Overview and Scrutiny Committee Rolling Work Programme (Forest Heath District Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Member	Details
12 July 2018		
Annual Portfolio Holder Presentation	Lead Cabinet Member for Housing	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Barley Homes Group Limited	Lead Cabinet Member for Housing	To consider a revised business plan for Barley Homes and full year-end set of accounts.
Annual Portfolio Holder Presentation	Cabinet Member for Families and Communities	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Families and Communities Evaluation Report	Cabinet Member for Families and Communities	To consider the Families and Communities Evaluation Report.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
13 September 2018		
Annual Portfolio Holder Presentation	Cabinet Member for Planning and Growth	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
West Suffolk Housing Strategy	Lead Cabinet Member for Housing	To provide input into the West Suffolk Housing Strategy.
West Suffolk Supplementary Planning Document on Affordable Housing	Lead Cabinet Member for Housing	To provide input into the West Suffolk Supplementary Planning Document on Affordable Housing.
West Suffolk Tenancy Strategy	Lead Cabinet Member for Housing	To provide input into the West Suffolk Tenancy Strategy.
Universal Credit (Role out in Forest Heath)	Cabinet Member for Families and Communities	To receive information on the role out of Universal Credit in Forest Heath in December 2018 & lessons learnt from SEBC.
Christmas Fayre Review – Final Report	Cabinet Member Planning and Growth	To receive the final report from the Joint Task and Finish Group on the review of the Christmas Fayre.

Description	Lead Member	Details
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
8 November 2018		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Annual Car Parking Update	Cabinet Member for Operations	To receive an annual report on Car Parking in Forest Heath.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
10 January 2019		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
14 March 2019		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Barley Homes Group Limited Annual Report 2019	Lead Cabinet Member for Housing	To scrutinise the Annual Report of Barley Homes Group Limited
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.

Future Items to be Programmed During 2018-2019

1. National Horseracing Museum – Capital Project [*Session to see if there is any learning which can be applied to future council projects*]

Current position of Overview and Scrutiny (Joint) Task and Finish Groups

	Title	Purpose	Start Date (Established)	Members Appointed	Estimated End date
1.	West Suffolk Christmas Fayre Review (Joint Task and Finish Group)	<p>A West Suffolk Joint Task and Finish Group be established to carry out a review of the Bury St Edmunds Christmas Fayre to make recommendations to the West Suffolk Shadow Executive in Autumn 2018.</p> <p>The review work will be carried out between May and August 2018, in order to feed into final reports for the Overview and Scrutiny Committee meetings in September, and a report to the Shadow Executive in October 2018. This will allow time for the recommendations to be taken account of before the arrangements for 2019 would need to be set (as things currently stand, dates for Christmas Fayres are set around one year in advance).</p>	April 2018	<p><u>Forest Heath OAS</u> Cllr John Bloodworth Cllr Christine Mason Cllr Robert Nobbs Cllr David Palmer</p> <p><u>St Edmundsbury OAS</u> Cllr Susan Glossop Cllr Diane Hind Cllr Paul Hopfensperger Cllr Margaret Marks Cllr Richard Rout Cllr Frank Warby</p> <p><u>SEBC Substitutes:</u> Cllr Patrick Chung Cllr Paula Fox</p>	September 2018